**Orick Community Service District**

**Regular Meeting**

**January 8th, 2025**

**OCSD Office**

**MINUTES**

**1. CALL TO ORDER/ROLL CALL:** Bob Secorcalled the meeting to order

at 6:00pm

**MEMBERS PRESENT:** Ron Barlow, Bob Secor, Marla Zuber, and

Kaitlyn Combs

**MEMBERS ABSENT:** Byron Frick

**STAFF PRESENT:** Barbara Mitchell, Marcie Allen, Bill Allen, Trevor Avram

**STAFF ABSENT**: None

**OTHERS PRESENT:** Belle Ciotti

**2. APPROVAL OF AGENDA:** Kaitlyn Combs made a motion to approve January 8, 2025 Agenda. Ron Barlow seconded the motion; the motion was passed unanimously.

**3. APPROVAL OF CONSENT AGENDA:** Ron Barlow made a motion to approve the consent agenda. Kaitlyn seconded the motion; the motion was passed unanimously.

**4.** **PUBLIC COMMENT**: None present

**5. INFORMATION – DISCUSSION:**

**a. Wastewater Study Grant:** Belle Ciotti reported that LACO has been working on presenting the State Waterboards with more information in regards to amendment for more funding. Belle also reported that they want to do wet weather percolation testing at the school site. Belle asked the board about the property south of the Community Hall. Ron Barlow said OCSD will not be pursuing that property. The owner wanted more than the property was worth. Ron Barlow asked about using the school site for the entire project. Belle said they are working on making the footprint of the system to work at the school site as a contingency.

**b**. **Tank Grants:** Trevor Avram reported that GR Sundberg, Colburn electric and Aquastore are working together to finish the electrical and float system for Tank 1. Trevor reported that Wahlund has sent submittals to Aquastore to put Tank 2 into production. OCSD, Wahlund, PACE and PG&E are working towards installing the new power pole and service up at the tank site

**c.** **Smart Meter Project:** Trevor Avram reported that Hufford Construction ordered the meters. Trevor Avram mentioned that the meter at the beach near the visitor’s center, will be reduced to a 5/8” meter from a 2” due to inactivity. NPS willstill have water service for that location.

**d. Micro Grid Grant:** Kaitlyn Combs reported Josh Zender has finished the application and has submitted it for review.

**e. Discuss Finance:** Barbara Mitchellreported bills are not being paid on time. Barbara asked the board if she could pay some of the bills online and go paperless to help save money on late charges and paper bills. Ron Barlow asked why the bills were not being paid in time. After some discussion Marla Zuber said the bill could be reviewed and initialed by the board members so there is accountability when paying the bills online. This will speed up the process of paying the bills for OCSD water district. Barbara reported she is will eliminate the phone line at the Fire Department and only have internet. The fire crew has no need for the land line at the fire hall. They all have phones that receive emergency calls.

**6. ACTION AGENDA:**

**a.** Community Hall Doors replacement: Trevor Avram reported Tom from Thomas home center came to give us an estimate to replace the front doors of the Community Hall. Bob Secor said the doors need to be replaced, Trevor Avram agreed and recommended whatever the cost the doors should be replaced. Ron Barlow made a motion; Kailyn Combs seconded the motion the motion passed unanimously to replace the front doors of the Community Hall.

**7. STAFF REPORTS:**

**a. OCSD Office:** All running smoothly. There is not issue to report

**b. Water System:** Trevor Avram went over his report and see attached report.

**c. Fire Hall:** Bill Allen reported the generator project was still in the permitting phase. Ron Barlow wants a fireman to attend the meeting to update the board with the fire department.

**d. Community Hall:**

**8. BOARD MEMBER REPORTS:**

a**. Levee Report:** Nothing to report.

b. **Board Members:** Nothing to report.

**9. ADJOURNMENT:** 6:43pm

**Next Regular Meeting is scheduled for February 12, 2025**